

# **FREE MATHS, ENGLISH, AND DIGITAL SKILLS COURSES**



# MATHS, ENGLISH, AND DIGITAL SKILLS COURSES

**English, maths, and digital skills are at the heart of training and are essential skills.** Having strong levels of maths, English and digital skills is becoming more and more important in the world of work and will continue to be in the future.

**FREE SUPPORT AND TRAINING** is available at DCG to help you develop these skills.



# ENGLISH, MATHS AND DIGITAL SKILLS STUDY PROGRAMMES

There are no formal entry requirements to access these courses. The courses are available at various levels. You will receive guidance on which level is the most appropriate for you.

## ENGLISH

A Functional English course will improve competence in:

- Writing documents on complex subjects (by hand and electronically)
- Communicating (both individually and within a group)
- Understanding and following written instructions
- Accurate grammar, spelling and punctuation so that meaning is clear
- Formal letter writing, writing an email
- Reading, and summarising information succinctly from different sources
- Creating effective presentations in different contexts.

## MATHS

A Functional Maths course will give you the opportunity to improve your maths skills and to use these skills for practical problem solving. It will build your confidence in how to use maths in all aspects of your everyday life.

## DIGITAL SKILLS

These qualifications provide essential digital skills which are needed in a wide range of situations. Successful learners will be able to make appointments, order goods and services, organise payments using online platforms, conduct video calls, create, edit and save a range of documents and troubleshoot basic problems on their device.

**DELIVERY OF THE COURSES:** This could include remote delivery, face to face in College or a blended learning approach.

**COST:** DCG are offering you this support and training for **FREE!**


## SPEAK TO US TODAY!


For more information or to speak with a member of the Business Development Team:

email: [businessenquiries@derby-college.ac.uk](mailto:businessenquiries@derby-college.ac.uk)


or call **01332 387 421**



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